



# COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

## MEMORANDUM

\*\*REVISED 04-13-2021

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** March 31, 2021  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 5, 2021

<b>Monday</b> <b>April 12, 2021</b>	UW Extension Education Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Board of Canvassers	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Tuesday</b> <b>April 13, 2021</b>	*Human Services Board (Agenda Revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> <b>April 14, 2021</b>	Historic Sites Preservation Council	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Thursday</b> <b>April 15, 2021</b>	<del>HOME Consortium Board (Canceled)</del>	<del>9:00 a.m.</del>	<del>Videoconference OR Waukesha County Administration Bldg 515 W. Moreland Blvd, Rm 355/359 Waukesha</del>
	Traffic Safety Committee	1:00 p.m.	Videoconference OR Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>April 16, 2021</b>	**Fair Park Committee	2:30 p.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
<b>Saturday</b> <b>April 17, 2021</b>	Blue Spring Lake Management District	8:00 a.m.	Videoconference
	Lake Ripley Management District	9:00 a.m.	Teleconference OR Oakland Town Hall N4450 CTH A, Cambridge
	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Palmyra-Eagle High School 123 Burr Oak St, Palmyra
<b>Sunday</b> <b>April 18, 2021</b>	No Scheduled County Meetings		



## Extension

UNIVERSITY OF WISCONSIN-MADISON

### Extension Education Committee Agenda Videoconference (See link at bottom of agenda)

OR

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

**DATE:** Monday, April 12, 2021

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from March 8, 2021
7. Communications
8. Review of 2021 Departmental Budget
9. Discussion and Possible Decision on June is Dairy month Proclamation
10. Update on Agriculture Educator Vacancy
11. Discussion of Monthly Educator Reports (see attached written reports) – Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Michelle Scarpace (Natural Resources)
12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:  
May 10, June 14
13. Adjourn

Join Zoom Meeting

<https://zoom.us/j/91376750286?pwd=ZnN2WjZHUW1qWm5pYkttNVl4SnIPUT09>

Meeting ID: 913 7675 0286

Passcode: 940153

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 913 7675 0286

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. *“Enriching people with knowledge, perspective, skills and aspirations.”* University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.**

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Jefferson County Courthouse  
311 S. Center Avenue, Rm 202  
Jefferson, WI 53549  
April 12, 2021  
9:30 a.m.

1. Call to order
2. Roll call and approval of agenda
3. Certification of compliance with open meetings law
4. Approval of minutes
5. Correspondence
6. Citizens present and/or comments
7. Report of the Drains
  - a. Drain 14A –Ron Griebenow: follow-up -Tom Schadt culvert replacement
  - b. Drain 45 – Ron Griebenow: Jaeckel Brothers cost estimate  

Peter Magnoni: letter to landowners
  - c. Drain 32 – Assessment notice to landowners
  - d. Drain 15A – Rescheduled De Novo, June 15, 2021 at 8:30 a.m.
  - e. Drain 44 -
    1. Update engineering issues
    2. Update insurance company claim
  - f. Drain 20 – Ron Griebenow: followup landowner, Sueterbeck and contractor, Jaeckel
  - g. Drain 33 – Peter Magnoni:report-landowner notice of possible oil contamination
8. Previous agenda items needing further discussion
  - a. Status of annual meeting
  - b. Response to field tiling issue requested by Attorney Griggs
9. Any other business as allowed by law
10. Approval of invoices
11. Date for next meeting
12. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, Room 205**  
**Jefferson, WI 53549**

\*REVISED 04-09-2021

**Date:** Tuesday, April 13, 2021 **Time:** 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhqVWpVZz09>

**Meeting ID:** 942 8003 4464

**Passcode:** 750434

One tap mobile

+13126266799,,94280034464# US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**  
**Kutz, Russell (Vice Chair)**  
**Nsibirwa, Sira**

**Schultz, Jim (Secretary)**  
**Wineke, Michael**  
**Lund, Kirk**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the April 13, 2021 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of March 9, 2021, Board Minutes
7. Communications
8. Review of the February 2021 Financial Statement
9. Discuss and Approve March 2021 Vouchers
10. Division Updates: Behavioral Health, Administration, Economic Support, Aging & Disability Resource Center, and Child and Family
11. Discussion and Possible Action on New 2021 Professional Service Contracts (*CCS Regional Service Array, AODA Residential Service, Therapeutic Services, Consumer Education and Training and Restorative Justice Training*)
12. Discussion and Possible Action on potential decrease in federal funding due to no Wisconsin State of Emergency order
13. **Discuss and Possible Action on appointing Frankie Fuller on the ADRC Advisory Committee**
14. Discuss and Review Wisconsin County Human Services Day at the Capital
15. Director's Report
16. Adjourn

**Next Scheduled Meetings:**

Tuesday, May 11, 2021, at 8:30 a.m.

Tuesday, June 8, 2021, at 4:30 p.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

Historic Sites Preservation Council Agenda  
Jefferson County

Videoconference or  
Jefferson County Courthouse  
311 S. Center Avenue  
*Videoconference OR Courthouse, Room 202*  
Jefferson, WI 53549

Topic: Historic Sites Preservation Council  
Time: April 14, 2021 08:30 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

Meeting ID: 966 2004 9639  
Passcode: 901100

Dial by your location  
+1 312 626 6799 US (Chicago)

Council Members: Anita Martin, Kathy Marr, Steve Mode, Dick Schultz, Robin Untz

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the February 10, 2021 meeting
7. Communications
8. Discussion on web site
9. Discussion on Historic Sites Application Form and Submittal/Nomination Process
10. Next meeting – June 9, 2021 @ 8:30am
11. Potential agenda items for Council's next meeting
12. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Jefferson County Traffic Safety Commission

Jefferson County Highway Department  
Committee Room  
1425 Wisconsin Drive  
Jefferson, WI 53549

## Meeting Agenda

April 15, 2021  
1:00 P.M.

### Join Zoom Meeting

<https://zoom.us/j/97240897949?pwd=d2xnN0dldmRYNmVJOUM4Q2JmV1g0UT09>

Meeting ID: 972 4089 7949  
Passcode: 057048  
One tap mobile  
+13126266799,,97240897949# US (Chicago)

Dial by your location  
+1 312 626 6799 US (Chicago)  
Meeting ID: 972 4089 7949

Find your local number: <https://zoom.us/u/abY4zp3hZh>

**Committee Members:** Delzer – Chair, Jenswold, Mayer, Milbrath, Kern,  
Cooper, Kutz, Davis, Pileggi

- 1) Call meeting to Order
- 2) Roll Call
- 3) Certification of compliance with the Open Meetings Law
- 4) Review of the Agenda
- 5) Approval of the January 16, 2020 meeting minutes
- 6) Communications
- 7) **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8) Old Business – Discuss final 2020 crash and fatality information
- 9) New Business
  - a. Discuss ATV/UTV county highway use and new ordinance
  - b. Discuss safety at pedestrian crossing on US 18 (West of CTH Y)
- 10) Traffic Accident Spot Map – Jefferson County Sheriff's Department
- 11) WisDOT – Southwest Region, Madison – Traffic Section
- 12) WisDOT-Bureau of Transportation Safety - Transportation Safety Report  
& Highway Safety Input
- 13) Wisconsin State Patrol – Report
- 14) Village/City Police Department- Reports
- 15) Date of next meeting (1:00 pm July 15, 2021)
- 16) Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, April 15, 2021

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: April 15, 2021 07:00 PM Central Time (US and Canada)

Register in advance for this meeting:  
<https://zoom.us/meeting/register/tJEqdOqsqjvHNFILGg2jyHNucF1SRRu7ao5>

Meeting ID: 957 3344 0565  
Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing on April 15, 2021, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM RESIDENTIAL R-2 & EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4306A-21 – Claude Klettke/Claude Klettke & William Wright Properties:** Rezone to create a 2-acre A-3 lot at **N3946 County Road N** in the Town of Jefferson from part of PIN 014-0614-1323-001 (1.72 ac) owned by William Wright, and from part of PINs 014-0614-1323-000 (17.358 ac) and 014-0614-1414-007 (1.065 ac), both owned by Claude Klettke. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

## FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

**R4307A-21 – Sharry Conkle Green:** Rezone to create a 1.75-acre building site near **W3996 County Road Y** in the Town of Jefferson from part of PIN 014-0615-1633-001 (6.33 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4308A-21 – Arlyn Blomgren:** Rezone to create two A-3 building sites, one from PIN 018-0713-2443-003 (1.4 ac) and another from PIN 018-0713-2444-002 (1 ac) near the intersection of **State Rd 89 and Mansfield Rd** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

## FROM I, INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

**R4309A-21 – John & Michelle Mehring:** Rezone to create three new building sites south of **N252 County Road H** in the Town of Palmyra from part of PIN 024-0516-3342-001 (18.46 ac). The proposal is for two lots of 1.5 ac each, and one lot of 1.1 ac. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

## CONDITIONAL USE PERMIT APPLICATIONS

**CU2069-21 – John & Michelle Mehring:** Conditional use request for an event facility/conference center/banquet hall in the existing A-2, Agricultural & Rural Business and Industrial zones at **N254 County Road H**. The site is on PIN 024-0516-3342-001 (18.46 ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2070-21 – Robert & Lynn Soukup:** Conditional use request for an extensive on-site storage structure in a Residential R-1 zone at **W1158 South Shore Dr**. The site is on PIN 024-0516-2731-017 (1.013 ac) in the Town of Palmyra. This is in accordance with Sec. 11.02 and 11.04(f)1 of the Jefferson County Zoning Ordinance.

**CU2071-21 – Mark Ebert:** Conditional use request to modify CU1754-13 and allow for expansion and renovation of the existing store at **W1795 Fox Rd**, and allow for a new 6,450 square foot greenhouse. This is on PIN 012-0816-0541-000 (26.008 ac) in the Town of Ixonia in an A-2, Agricultural & Rural Business zone, and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.





**BLUE SPRING LAKE MANAGEMENT DISTRICT  
Board of Commissioners Meeting  
April 17, 2021 8:00AM**



**Join Zoom Meeting**

Blue Spring Lake Management is inviting you to a scheduled Zoom meeting.

Topic: BSL Board Meeting

Time: Apr 17, 2021 07:30 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88011938735?pwd=SlhIblp5WVY4dVdoNTlFWGRtNjJadz09>

Meeting ID: 880 1193 8735

Pass code: 949266

One tap mobile

+13126266799,,88011938735#,,,,\*949266# US (Chicago)

+16465588656,,88011938735#,,,,\*949266# US (New York)

Meeting ID: 880 1193 8735

Pass code: 949266

**AGENDA**

Certification of Compliance with Open Meeting Law

8:00 A.M. Call to Order (Quorum 4) – Roll Call

**Public Comments**

**\*Please be advised per Wisconsin State. Statute. 19.84(2), information will be received from the public.**

**\*Please state your name and lot # or address when addressing the public.**

Secretary's Report – Paul Cannestra

Agenda – Approval of agenda for April 17, 2021 Board Meeting

Minutes - Approval of minutes from February 6, 2021 Board Meeting

Sewer Report - Greg Twelmeyer

1. Update on roof over the panel located near the pump house – Dick Natrop
2. Sewer: Flow Rates Data
3. SCADA system programming update: complete or still in progress
4. VisuSewer repairs- is a date established for spring

Dam Report - Jim Olson

1. Status of dam inspection

Operations Report - Dick Natrop

1. Next steps regarding weed control for 2021
2. Update on boat launch projects
3. Installation of new buoys
4. Road repair on Blue Spring Lake Drive – status

Town Report

1. Update on appoint of a clerk/treasurer
2. Status on Nowak Building Code Issue (2021 VI00001)
3. Speed Sign: did we acquire county's approval for sign relocation to Hwy H
4. EMS and Fire contract negotiations update

County Report – Walt Christensen

1. Report on County collection of sewer fees

Treasurer's Report - Greg Bauer

1. Quarterly financial review
2. Audit report
3. Jefferson County Tax/Sewer Billing update

Old Business

1. Roger Igeielski: Report on survey of residents on the parade start time

Notice to proceed to closed session

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

THE BOARD INTENDS TO DISCUSS THE STATUS OF SEWER CONTRACT WITH VILLAGE OF PALMYRA AND PROPOSED SEWER RATES N DATA.

Return to open session

New Business

1. Geese Round-up 2021 - Mary Jo McMahan
2. Blue Spring Lake Management District Informational Meeting – will we hold this in person or Zoom or both?

Adjourn

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here.

Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.



**Lake Ripley Management District  
Meeting of the Board of Directors  
April 17, 2021, 9:00 AM  
N4450 County Road A  
Cambridge, Wisconsin, 53523  
Agenda**

Due to COVID-19 precautions, this meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. It is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of March 20, 2021 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
  - a. Field Technician update
- VI. New Business
  - a. Discussion and possible action on CBCW hire
  - b. Discussion and possible action on work vehicle
- VII. Old Business
  - a. Discussion and possible action on pontoon and john boat
  - b. Memorial Day Parade update
  - c. Critical Habitat Designation update
  - d. Discussion and possible action on Endowment fund
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair

**\*DISCLAIMER:** Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on April 10, 2021. Posted to the Jefferson County website ([www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)). Scheduled to be published in Cambridge News newspaper on the day of April 15, 2021.

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

April 17, 2021 Meeting

DATE: Saturday, April 17<sup>th</sup>, 2021

TIME; 10 A.M. – 12 P.M.

LOCATION; Palmyra-Eagle High School, 123 Burr Oak Street, Palmyra, WI **COMMUNITY ROOM**

Enter doors marked # 2 and Exit doors marked #3 **COVID -19 GUIDELINES WILL BE USED-FACE MASKS WILL BE REQUIRED. SOCIAL DISTANCING REQUIRED. NO BEVERAGES OR FOOD WILL BE SERVED**

AGENDA

1. Call to Order
2. Read and Approval of Minutes dated August 15,2020
3. Treasurers Report: Ballot results, Budget, Dam payments, Audit Findings etc.
4. Chemical Treatment Updates
5. Weed Harvesting Reporting current and future plans
6. Updates on Lola, Insurance results, Lola's current condition, what s next
7. Geese Depredation Report
8. Clean boats/Clean Waters
9. **DRAW DOWN**
10. Vacancies-Need a member to handle Chemical Treatment Requirements, need 2 members for the Canvassers duties as needed. Need members for Clean Boat/Clean Waters
11. WISCONSIN BOATING LAWS
12. Open Discussion
13. Set next meeting date
14. Adjournment